

COUNCIL MEETING NO. 27/07

Minutes of Council Meeting No. 27/07 held Monday, December 17, 2007, Council Chambers, City Hall, commencing at 8:00 p.m.

MEMBERS PRESENT: Mayor: J. Sadlowski

Councillors: T.L. Cann
R. Fox
I. Hamilton
G. Lang

MEMBERS ABSENT: Councillors: D. Buglas
B. Pattinson

ADMINISTRATION PRESENT: City Manager
City Clerk
Assistant City Clerk
City Planner
Director of Business Development
Director of Finance
Director of Human Resources
Director of Public Works & Engineering
Fire Chief

His Worship Mayor J. Sadlowski in the Chair.

Mayor Sadlowski extended condolences from Council and the City staff, to the family and friends of Mr. Bill Warwick on the occasion of his recent passing.

City Clerk advised that the item regarding travel and expense allowances will be dealt with prior to the request to acquire title.

AGENDA

600) BE IT RESOLVED that the Agenda as presented for December 17, 2007, be approved.

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

MINUTES

601) BE IT RESOLVED that minutes of Council Meeting No. 26/07 dated November 26, 2007, be adopted as circulated.

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

PUBLIC NOTICE

None

PUBLIC HEARING

None

PRESENTATION

None

DELEGATION

None

CORRESPONDENCE

MENNONITE COMMUNITY CLOSET

- 1) Don Unger
- 2) Community Support

602) BE IT RESOLVED that correspondence from Don Unger and community support slips supporting the Mennonite Community Clothes Closet's desired expansion be received.

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

REFERRALS TO COMMITTEES

None

ANNOUNCEMENTS/INQUIRIES

- Coun. Hamilton Attended the Partnership for a Violence-Free Community supper.
- Coun. Fox Reminded everyone the Empty Stocking Fund campaign is underway and encouraged contributions.

- Coun. Lang Expressed appreciation for the efficient snow removal in the City.
- Mayor Sadlowski Requested that condolences be extended to the Community of Borden following a recent tragic accident.
- Highlighted the various meetings he had attended.
- City Manager Highlighted the topics discussed at the recent Mayors/Managers meeting held November 30, 2007.

REPORTS

603) BE IT RESOLVED that the following reports be received:

DIRECTOR OF FINANCE

Re: 2006 Utility Account Write Offs & Bad Debt Expense

Re: 2008 Tax Discounts & Penalties

FIRE CHIEF

Re: Fire Prevention & Emergency Services Bylaw

CITY PLANNER

Re: Timeline & Process for Completion of Official Community Plan

MINUTES

Municipal Services #12/07

Parks, Recreation, Culture & Heritage #12/07

ACCOUNTS to Dec 13/07

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

Director of Public Works and Engineering to report on the traffic flow study statistics regarding traffic in the Frontier Mall/Tim Hortons access area.

UNFINISHED BUSINESS

None

NEW BUSINESS

MUNICIPAL SERVICES

Re: Living Faith Chapel Request for Support

604) BE IT RESOLVED that a letter of support be provided to the North West Regional Intersectoral Committee endorsing the Living Faith chapel's application for funding of their 2008 programming needs under the provincial Community Initiatives Fund program.

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

Re: Capital Works Engineering Services 2008-10

605) BE IT RESOLVED that the proposal from UMA Engineering Services Ltd. of Saskatoon for the 2008-2010 capital works engineering services be accepted.

Moved by Coun. T.L. Cann and I. Hamilton,
CARRIED.

CITY PLANNER

Re: Discretionary Land Use – 1982 100 Street

606) BE IT RESOLVED that the application to establish a public storage warehouse at 1982 100th Street be approved subject to the requirement that all storage be limited to indoors.

Moved by Coun. T.L. Cann and I. Hamilton,
CARRIED.

Re: Discretionary Land Use – 10507 Bennett Crescent

607) BE IT RESOLVED that the application to provide personal fitness training from 10507 Bennett Crescent as a Customary Home Occupation be approved.

Moved by Coun. T.L. Cann and I. Hamilton,
CARRIED.

DIRECTOR OF FINANCE & CITY CLERK
Re: Travel & Expense – Mileage/Car Allowance/Food Costs

608) BE IT RESOLVED that policy be established whereby the City adjusts the travel allowances, kilometre rates and meal rates every year to match the Saskatchewan Public Service Commission posted rates. The changes to the rates would be made January 1 of each year. Travel allowances would be rounded up to the nearest \$5 increment.

The proposed rates for 2008 would then be:

- 1) Out-of-city mileage \$0.396 per kilometre
- 2) In the Battlefords mileage \$0.460 per kilometre
- 3) The following employment positions, where it is deemed that a private automobile is necessary in the performance of the job, a monthly car allowance may be made available as follows:

	<u>January 1, 2008</u>
City Manager	\$ 235
Director of Parks & Recreation	235
Parks Director	315
Director of Works & Engineering	235
Engineering Coordinator	315
Building Inspector	315
Director of Business Development	235

Moved by Coun. T.L. Cann and I. Hamilton,
CARRIED.

609) BE IT RESOLVED that the current policies governing mileage, food costs and car allowances be repealed.

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

610) BE IT RESOLVED that the general Travel and Expense policy be amended where required and presented to Council for adoption.

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

DIRECTOR OF FINANCE
Re: Request to Acquire Title

611) BE IT RESOLVED that application for title to properties with tax lien registered on April 27, 2007 as Interest Register Number 112793160 commence:

Lot(s)	Block	Plan	Civic	Roll
18	4	B1929CNV	1161 - 100 St	303001600
21	14	101692267	1122 - 102 St	303009950
3 & 4	20	B1929CNV	896 - 103 St	303013750
3	32	B2991	1422 - 104 St	303104300
8	43	B2991	1572 - 104 St	303114950
3	50	B2991	922 - 105 St	303121500
17	56	C1887	1431 - 98 St	303204050
29	78	C4240	1611 - 101 St	303303850
30	78	C4240	1601 - 101 St	303303900
16	81	C4240	1641 - 102 St	303306450
9	82	C4240	1682 - 102 St	303307050
7	83	C4240	1762 - 102 St	303307950
3	92	C4240	1222 - 108 St	303402100
9	95	C4240	1182 - 108 St	303405550
4	109	C4240	832 - 109 St	303419400
19	110	C4240	711 - 110 St	303421250
15	129	C4240	651 - 101 St	303505950
9	132	C4240	651 - 104 St	303508800
1 & 2	145	H3562	1332 - 94 St	303603950
18	11	B3419	1422 - 109 St	303707700
15	6	F2183	851 - 112 St	303905950
12 & 13	3	C24	2042 - 99 St	313104650
14	209	65B11460	1672 - 107 St	313305500
23	225	72B06576	1751 Trudeau	313402950
23	228	76B12503	11033 Martin	313509400
2	231	76B12503	11212 Gardiner	313515350
41	160	69B05397	1709 Gregory Dr	313814100
46	28	88B08351	2592 - 99 St	323120850
51	238	78B06784	2332 Ross	323135300
31 & 32	4	G3689	1141 - 115 St	505202550
	400	00B15408	Acreage	514910000
1 to 6, 10 to 13, & 16	5	G3993	792 - 107 St	515104900

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

Re: 2008 General Capital Budget 2008-2012

612) BE IT RESOLVED that the 2008-2012 General Capital Budget be received.

Moved by Coun. T.L. Cann and I. Hamilton,
CARRIED.

Re: 2008 General Capital Budget – Meeting Dates

613) BE IT RESOLVED that the memorandum of the Director of Finance dated December 12, 2007, regarding meeting dates for 2008 General Capital Budget be received.

Moved by Coun. I. Hamilton and T.L. Cann,
CARRIED.

Meeting dates set were Tuesday, January 8 and Thursday, January 10, 2008, both meetings starting at 7:00 p.m. in Council Chambers.

CITY CLERK

Re: Electronic Records Management Software Proposal

614) BE IT RESOLVED that the Versatile Enterprise Records Management Software, of Zasio, be implemented at a cost of \$95,210 (USD) with a purchase order issued immediately for spring implementation.

Moved by Coun. T.L. Cann and I. Hamilton,
CARRIED.

CITY MANAGER

Re: Solicitor Services

615) BE IT RESOLVED that Lindgren Blais Frank & Illingworth be retained as the municipal solicitor for a further three-year period concluding December 31, 2010.

Moved by Coun. I. Hamilton and R. Fox,
CARRIED.

MAYOR SADLOWSKI

Re: Board & Committee Appointments

616) BE IT RESOLVED that the following appointments be approved:

Archives Committee: expiring December 31, 2009

Robert McDonald
Harvey Cashmore
Clayton Campbell

Battlefords Allied Arts Council: expiring December 31, 2009

Brian Corley
Donna Challis
Chris Hodge

Development Appeals Board: expiring December 31, 2010

Ben Christensen

Public Library Board: expiring December 31, 2008

Phyllis Roach
Cheryl Grey
Lloyd Deshaye
Barb O'Neal
Coun. G. Lang

Lakeland Library Board

Coun. Lang (to complete the appointment of Coun. Cann)

Moved by Coun. R. Fox and I. Hamilton,
CARRIED.

BLDG & LICENSING SECRETARY

Re: Licences

617) BE IT RESOLVED that the following licence application be approved subject to the approval of the Fire, Health and Police Departments where applicable:

<u>Name</u>	<u>Address</u>	<u>Zone</u>	<u>Trading As</u>	<u>Amount</u>
Wayne Winterhalt	552 – 104 th Street North Battleford, Sk S9A 1M6	R-2	Wayne Winterhalt (Laminate Flooring Installer)	\$150.00

Moved by Coun. R. Fox and I. Hamilton,
CARRIED.

BYLAWS

NO. 1829

Re: Fire Prevention & Emergency Services

618) BE IT RESOLVED that Bylaw No. 1829 be introduced and read a first time.

Moved by Coun. R. Fox and I. Hamilton,
CARRIED.

A BYLAW OF THE CITY OF NORTH BATTLEFORD TO
PROVIDE FOR THE PREVENTION OF FIRES, THE
PREVENTION OF SPREAD OF FIRE, AND FOR THE
PRESERVATION OF LIFE.

619) BE IT RESOLVED that Bylaw No. 1829 be read a second time.

Moved by Coun. I. Hamilton and R. Fox,

620) BE IT RESOLVED that Bylaw No. 1829 be amended be deleting the words “and holds a valid permit obtained from Fire and Emergency Services Department” after the word “older” in Clause 2 of Subsection 9.16.2.

Moved by Coun. I. Hamilton and G. Lang,
CARRIED.

621) BE IT RESOLVED that Bylaw No. 1829 be read a second time as amended.

Moved by Coun. I. Hamilton and R. Fox,

CARRIED.

622) BE IT RESOLVED that Bylaw No. 1829 be given three readings at this meeting.

Moved by Coun. I. Hamilton and R. Fox,
CARRIED UNANIMOUS.

623) BE IT RESOLVED that Bylaw No. 1829 be read a third time and passed.

Moved by Coun. I. Hamilton and R. Fox,
CARRIED.

NOTICE OF MOTION

None

Mayor J. Sadlowski, on behalf of himself, Council, City staff and families, extended a Merry Christmas and a Happy New Year to all, as well as citing Merry Christmas in Ukrainian to those celebrating Ukrainian Christmas on January 7, 2008.

ADJOURNMENT

624) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. R. Fox.

MAYOR

CITY CLERK