

## COUNCIL MEETING NO. 25/07

Minutes of Council Meeting No. 25/07 held Tuesday, November 13, 2007, Council Chambers, City Hall, commencing at 8:00 p.m.

MEMBERS PRESENT: Mayor: J. Sadlowski  
Councillors: D. Buglas  
T.L. Cann  
R. Fox  
I. Hamilton  
G. Lang  
B. Pattinson

ADMINISTRATION PRESENT: City Manager  
City Clerk  
Assistant City Clerk  
Building & Licensing Inspector  
City Planner  
Director of Business Development  
Director of Finance  
Acting Director of Parks & Recreation

His Worship Mayor J. Sadlowski in the Chair.

### AGENDA

558) BE IT RESOLVED that the Agenda as presented for November 13, 2007, be approved.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

### MINUTES

559) BE IT RESOLVED that minutes of Council Meeting No. 24/07 dated October 22, 2007, be adopted as circulated.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

### PUBLIC NOTICE

None

**PUBLIC HEARING**

None

**PRESENTATION**

None

**DELEGATION**

None

**CORRESPONDENCE**

**JOHNSON HOLM SVENKESON**

- 1) Interim Audit
- 2) Audit – Independence
- 3) Audit – Services Provided

560) BE IT RESOLVED that correspondence from Johnson Holm Svenkeson each dated October 31, 2007, regarding the interim audit, independence, and audit services be received.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

**MENNONITE COMMUNITY CLOSET**

- 1) Battlefords Interval House
- 2) Nadine Parohl
- 3) Janelle Unger
- 4) Community Support

561) BE IT RESOLVED that correspondence from Battlefords Interval House, Nadine Parohl, Janelle Unger and community support appeal slips supporting the Mennonite Community Closet's desired expansion be received.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

**REFERRALS TO COMMITTEES**

None

## **ANNOUNCEMENTS/INQUIRIES**

### PROCLAMATION

562) BE IT RESOLVED that the proclamation regarding Restorative Justice Week be received.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

Coun. Pattinson      Asked where the proclamation came from.

City Manager      Advised a response will be provided for next meeting.

Coun. Fox      Advised of various activities and meeting he had attended highlighting the Remembrance Day ceremonies; art festival at Sakewew High School; and commented on the Empty Stocking Fund – Beef on a Bun kick off for the 14<sup>th</sup>.

Coun. Lang      Had attended on behalf of the City the Legion Banquet. Asked about senior housing needs and whether the City has thought about pursuing this issue.

City Manager      Advised a gap has been identified in sufficient senior housing and that this type of provision is being investigated.

Coun. Pattinson      Requested that expenses related to the multipurpose facility; namely, sending a delegation to Ottawa and property appraisal come out of the Parks & Recreation Facility Reserve account.

City Manager      Responded that once land value is determined it will be allotted to that account.

Mayor      Asked for an explanation on the 15% tax discount and how it will affect the City.

Director of Finance      Advised that City residents may be required to pick up any shortfall to the school divisions.

Coun. Fox      Inquired as to whether or not there was a break even point where 15% would benefit the City.

City Manager      Advised that communities that do not provide the 15% will be subsidizing those that do.

## **REPORTS**

563) BE IT RESOLVED that the following reports be received:

### **DIRECTOR OF BUSINESS DEVELOPMENT**

Re: Battlefords Tourism Branding

Re: Light Up the Battlefords

Re: Downtown Development Vision

### **SELECT MINUTES**

Transit System Operations Committee #2/07

ACCOUNTS to Nov 8/07

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

Coun. Pattinson requested an explanation as to the frequency of using Grey Cat Oilfield Services when we have our own sludge hauling truck.

Director of Business Development directed to arrange a downtown revitalization meeting for the purpose of developing a long-term vision.

## **UNFINISHED BUSINESS**

### **CITY PLANNER**

Re: Mennonite Community Closet & Regulation of Second Hand Stores

564) BE IT RESOLVED that the memorandum of the City Planner dated November 7, 2007, regarding the Mennonite Community Closet and Regulation of Second Hand Stores be received.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

### **CITY CLERK**

Re: Standing Committees of Council

565) BE IT RESOLVED that the Economic Development Committee and Strategy for Youth Committee meetings be held in abeyance pending a final review and decision regarding Standing Committees.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

## **NEW BUSINESS**

### **BUILDING & LICENSING INSPECTOR**

#### **Re: Poster Panel**

566) BE IT RESOLVED that the installation of a 10' x 20' double-faced, single-pole steel structure poster panel sign along Railway Avenue E on the CNR Right of Way, east of the 103<sup>rd</sup> Street intersection be approved.

Moved by Coun. R. Fox and I. Hamilton,  
CARRIED.

### **DIRECTOR OF FINANCE**

#### **Re: Water & Sanitary Sewer Rate Setting Policy**

567) BE IT RESOLVED that the Water and Sanitary Sewer Rate Setting Policy be adopted.

Moved by Coun. G. Lang and I. Hamilton,  
CARRIED.

#### **Re: Establishment of an Audit Committee**

568) BE IT RESOLVED that an Audit Committee be established as an Internal Working Committee pursuant to both *The Cities Act* and *The Local Authority Freedom of Information and Protection of Privacy Act* wherein the Mayor is ex-officio, functioning under the following terms of reference:

- Recommending the selection and the terms of engagement of the External Auditor.
- Receiving and forwarding the annual audited Financial Statements of the City to Council and monitoring action taken as result of recommendations of the External Auditor.
- Consider any other matters referred to committee by Council in relation to accounting systems, internal controls, data processing and financial statement disclosure.
- Meet with the External Auditor prior to and at the end of the audit to discuss all facets of the City's Audit.

Committee Members:

Two Council Members  
City Manager  
Director of Finance  
Other Managers as required

Moved by Coun. R. Fox and T.L. Cann,  
CARRIED UNANIMOUS.

569) BE IT RESOLVED that Councillor I. Hamilton and Councillor G. Lang be appointed to the Audit Internal Working Committee.

Moved by Coun. T.L. Cann and R. Fox,  
CARRIED.

Re: 2008 Water & Sanitary Sewer Budget

570) BE IT RESOLVED that the 2008 Water and Sanitary Sewer Budget be adopted.

Moved by Coun. T.L. Cann and R. Fox,  
CARRIED.

CITY CLERK

Re: BATC Community Development Corporation

571) BE IT RESOLVED that a meeting with Council and the Battlefords Agency Tribal Chiefs be held to determine the reasoning and rationale behind their policy requiring City Council's support.

Moved by Coun. R. Fox and T.L. Cann,  
CARRIED.

CITY MANAGER

Re: Solicitor Services

572) BE IT RESOLVED that a call for proposals from local legal firms to provide solicitor services for a three-year period be undertaken.

Moved by Coun. T.L. Cann and R. Fox,  
CARRIED.

Re: Insurance Broker Services

573) BE IT RESOLVED that Cherry Insurance be retained as the broker of record to provide insurance services for a five-year period commencing January 1, 2008.

Moved by Coun. D. Buglas and R. Fox,  
CARRIED.

MAYOR SADLOWSKI

Re: Appointment – Table Mountain Regional Park

574) BE IT RESOLVED that Councillor Don Buglas be appointed to the Table Mountain Regional Park Board effective January 1, 2008, and expiring October 31, 2009.

Moved by Coun. R. Fox and D. Buglas,  
CARRIED.

BLDG & LICENSING SECRETARY

Re: Licences

575) BE IT RESOLVED that the following licence applications be approved subject to the approval of the Fire, Health and Police Departments where applicable:

<u>Name</u>	<u>Address</u>	<u>Zone</u>	<u>Trading As</u>	<u>Amount</u>
Ernie Schwab	1401 – 96 <sup>th</sup> Street North Battleford, Sk S9A 0H5 (Bldg.	R-1	Ernie's Construction Sub-Contractor)	\$200.00
	3219 Wells Avenue Saskatoon, Sk S7K 5W4	N/A	Saskcon Repair Services Ltd. (Sub-Contractor)	\$400.00
Mick Allchurch	Box 701 Spiritwood, Sk S0J 2M0	N/A	Mick's Plumbing & Heating (Sub-Contractor)	\$200.00 (1/2 Yr)
Dusan Saric	1432 – 110 <sup>th</sup> Street North Battleford, Sk S9A 2J2	R-2	Dusan Saric Trucking (Oil Patch Trucking)	\$100.00 (1/2 Yr)

Moved by Coun. R. Fox and D. Buglas,  
CARRIED.

**BYLAWS**

None

**NOTICE OF MOTION**

None

**ADJOURNMENT**

576) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. R. Fox.

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MAYOR

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CITY CLERK